

CITY OF CARLISLE REGULAR CITY COUNCIL MEETING MINUTES

March 25, 2024; 6:30 P.M.

Carlisle 100 N 1st Street, Carlisle, IA

Roll Call: Elected Officials present; Mayor Drew Merrifield, Justin Brower at 6:34 P.M. via zoom, Krista Beck, Beth Sauter, and Dan Carver, constituting a quorum. Absent was Doug Hammerand. Also present; City Clerk Shalee Crispin, City Admin. Deven Markley, City Attorney Terry Krapfl, Public Works Sup. Tony Rhinehart, Parks & Rec Director Mason McMillen, Police Chief Matt Koch, and Sgt. Dave Larson. Mayor Merrifield called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE

CITIZEN PARTICIPATION

Non.

PRESENTATIONS

Layton Freeman 847 Main St. Carlisle, IA spoke to council asking for them to consider changing the driving age for golf carts from 18 to 14.

CONSENT AGENDA & POSSIBLE ACTION (Council may pull any item on consent agenda for separate action) Motion by Carver, seconded by Sauter, to approve the following consent agenda items. Motion carried unanimously on a roll call vote.

Approval of Bills in Amount of \$42,337.55

Approval of Transfer of 2017 Ford Explorer From Police Department to Parks & Recreation Department

Approval of Hiring Matthew Elliot As Water/Wastewater Operator Effective April 9, 2024 at the rate of \$20.00 per hour, pending background and pre-employment physical and drug screen.

Approval of Hiring Andrew Hockins As Water/Wastewater Operator Effective March 26, 2024 at the rate of \$20.00 per hour, pending background and pre-employment physical and drug screen.

Approval of Hiring Josh Vento As Reserve Officer Effective March 25, 2024.

Approval of Mark True As BRAVO Representative For City Of Carlisle

Approval of Resolution Approving MPO Representatives Effective April 1, 2024

Approval of Alcohol License Class C renewal for Stadium View at 130 S 1st St. Carlisle, IA 50047

PRESENTATIONS

Mayor Merrifield swore in Josh Vento as reserve officer.

OLD AND NEW BUSINESS & POSSIBLE ACTION

Council discussed Ordinance Amending Chapter 55: Animal Protection and Control by Updating the Livestock Section To Allow Chickens. Mayor read comments from Facebook post into record for 1420 S 5th St., 1100 Sunset, 510 Lexington, 90 Elm St, 335 N 2nd, Norann Keller e-mail all in favor for chickens to be allowed. Carver brought up changing subsection 5 instead of 6 in #1. Deven went over the highlights of the changes, chicken coop, hutches, or confinements need to be 25 feet from a neighboring residence, need to be free of odors, insects, and rodents, well-kept and ventilated, have to be fed within the confinements of the enclosure, food in rodent proof container, 6 females and no males, pigeons and quail, and not maintained inside a dwelling. Exemptions would need to be granted by the Council as stated in Section 9. Motion by

Brower, seconded by Beck waiving second and third reading. Motion carried unanimously on a roll call vote.

Staff recommend tabling for more information incoming. Motion by Beck, seconded by Sauter to table Ordinance Creating Chapter 124: Mobile Food Units. Motion carried unanimously on roll call vote.

Motion by Carver, seconded by Sauter to remove Discussion And Possible Action On Upgrade To 0.3 Section of Trail Along Gateway Drive Connecting Carlisle Nature Trail To Karras-Kaul Connector Trail from table. Motion carried unanimously on a roll call vote. Ruth Randleman 15797 Carter St. Carlisle, IA spoke on the value in the trail dating back to 2005 and would like to see the asphalt changed to concrete. Randleman also stated that she thinks the use of LOSST funds would be viable in this situation and there is prediction that 150,000 rides on the trail will come to town. Cassandra Halls 3094 140th Ave. spoke on research on usage of the trail and also stated 150,000 rides into town are expected. Denny Woodruff 520 Pleasant St. asked if there had been a level taken out to check the current grade. Mitch with Strand Associates has not been asked to go to that extent yet. Mike Killen 1679 140th Ave. Carlisle, IA did go out as asked by Denny to check greenway and stated the \$90,000 quote was a good price. Deven stated per state code that vertical infrastructure has to go to competitive bid for projects over \$196,000 and competitive quote for projects over \$81,000.00. Friends of Carlisle Parks will still make a donation to changing it out if it is decided that way no matter whom the contractor is. Council directed staff to move forward with the competitive quote process.

Alex Schlader with McClure engineering gave update on Highway 5 turn lane plans being at what is considered 95% plans. Alex also spoke to Council about the school zone concept drawings that were sent to the DOT. The DOT has agreed to the plans for placement of signs. Drew noted that the City has a maintenance agreement with DOT. DOT will be the ones doing the signage.

Staff spoke about creating a sick time donation bank and the donation of vacation and sick time. Beck asked about not wanting it to come across as a favoritism situation. Staff explained it is kept anonymous and reviewed by a committee before an employee can use the donated time. Motion by Carver, seconded by Sauter for Policy Creating A Sick Time Donation Bank. Motion carried unanimously on a roll call vote.

Opened Public Hearing On Petition for Voluntary Annexation By Betty J. Warren Estate and Danamere Farms, Inc. at 8:11 P.M.. No written or oral comments were received. No one came to the consultations that were held. Motion by Beck, seconded by Carver to close Public Hearing. Motion carried unanimously on a roll call vote.

Motion by Carver, seconded by Beck to receive and file map for annexation. Motion carried unanimously on a roll call vote.

Motion by Carver, seconded by Sauter approving resolution Petition for Voluntary Annexation By Betty J. Warren Estate and Danamere Farms, Inc. amending it to say John Paul Williams. Carver, Sauter, and Brower Ayes while Beck abstained.

DEPARTMENT REPORTS

Library – in packet

Deven spoke on being at the MEAN conference last week, noting that our contact Carol has retired and we have a new contact Nicole.

Sauter had a question on how bills were received and approved and what the process was. Staff explained the bill process.

CITY ATTORNEY REPORT

None

UPCOMING EVENTS AND INFORMATION OF NOTE TO COUNCIL

Motion by Carver, seconded by Beck to Adjourn at 9:02 P.M. Motion carried unanimously on roll call vote.

Drew Merrifield, Mayor

Shalee Crispen, City Clerk

NOTE: Minutes are unofficial until approved by Council-final approval may include corrections as necessary